



## Quality Policy

### QUALITY ASSURANCE QUALITY POLICY – JOHN FILLMORE CONTRACTING LTD (JFC)

**OUR ORGANISATION IS COMMITTED TO PROVIDING CUSTOMERS WITH PRODUCTS AND SERVICES THAT MEET OR EXCEED THEIR REQUIREMENTS AND TO MAINTAIN A POLICY OF CONTINUAL IMPROVEMENT AND TO CONTINUALLY IMPROVE OUR MANAGEMENT SYSTEM.**

- We will identify our customers, determine and agree their requirements, and supply products and services to the agreed standard, every time.
- To achieve this it is the policy of this company to have effective quality systems in place to comply with ISO or other recognised standards. It will provide a framework for establishing and reviewing quality objectives.
- To demonstrate that the company is dedicated to the ongoing development and the improvement of its quality system, management will ensure that resources are assigned and that all staff will be involved.
- Accordingly the company agrees to provide appropriate supervision and training and will monitor conformance to the quality standards.
- We will also have a process of external audit at appropriate intervals and quarterly internal audit to ensure that our systems and procedures are robust and verifiable.
- The directors and management of this company have committed themselves to lead and support the development and maintenance of the quality process for the benefit of staff, the company and its customers.

The responsibility for quality will be adopted as an integral part of everyday work, therefore it is vital that every employee shares in the commitment to complete all work to agreed specifications and standards at all times.

Name: Sam Fillmore

Signature:

A handwritten signature in black ink, appearing to read 'S. Fillmore', written over a horizontal line.

Annual Date of Review: 18th July

**JOHN FILLMORE CONTRACTING LTD**

Cnr Kirkbride & Creamery Rd, Mangere, Manukau 2022 PO Box 43-243 Mangere, Manukau 2153  
Telephone: (09) 256-2544 Facsimile: (09) 275-6146 Email: admin@jfc ltd.co.nz